

rec'd 4/18/02



STATE OF NEW YORK
UNIFIED COURT SYSTEM
25 BEAVER STREET
NEW YORK, NEW YORK 10004
(212) 428-2160

JONATHAN LIPPMAN
Chief Administrative Judge

MICHAEL COLODNER
Counsel

April 12, 2002

Elena Ruth Sassower, Coordinator
Center for Judicial Accountability, Inc.
Box 69, Gedney Station
White Plains, New York 10605-0069

Dear Ms. Sassower:

In response to your recent follow-up letter, in which you again request information concerning records retention, I repeat that you may review all the records retention schedules at our website at www.courts.state.ny.us. Once at the website, you can find the schedules by first clicking on "Administration," then clicking on "Records Management."

With regard to your remaining request, please be advised that all standards and administrative policies of the Office of Court Administration are set forth in 22 NYCRR.

Very truly yours,

A handwritten signature in cursive script that reads "S Kerby".

Shawn Kerby
Assistant Deputy Counsel

cc: Rick Hogan