

From: Karen DeWitt
To: [Park, Lee \(DOS\)](#)
Subject: RE: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS
Date: Wednesday, August 21, 2019 6:17:26 PM

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Thanks-

So does that mean there is no one for reporters to contact between now and September 10 if they have questions about the commission?

From: Park, Lee (DOS) <Lee.Park@dos.ny.gov>
Sent: Wednesday, August 21, 2019 5:12 PM
To: Karen DeWitt <KDeWitt@wxxi.org>
Subject: Re: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS

Hi Karen,
DOS is just providing staffing support for today's meeting. I sent an advisory out on Sunday but it must not have made it to you (maybe in junk?). I imagine these future meetings will be webcast but don't know the details, as statute says that any agency can assist the Commission.
Thanks
Lee

Sent from my iPhone

On Aug 21, 2019, at 4:07 PM, Karen DeWitt <KDeWitt@wxxi.org> wrote:

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Thanks Lee

Are you going to be the spokesperson for the commission ?

Will the hearings be webcast? I never did find a link for today's meeting, was there one?

From: Park, Lee (DOS) <Lee.Park@dos.ny.gov>
Sent: Wednesday, August 21, 2019 4:02 PM
To: Park, Lee (DOS) <Lee.Park@dos.ny.gov>
Subject: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS

For Immediate Release: August 21, 2019

NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS

The New York State Public Campaign Financing Commission will hold public

hearings at the following dates and locations:

Tuesday, September 10, 2019, 4 p.m.
Borough of Manhattan Community College (BMCC)
199 Chambers Street
New York, NY 10007

Wednesday, September 18, 2019, 10 a.m.
Rockefeller Institute of Government
411 State Street
Albany NY 12203

Tuesday, October 22, 2019, 10 a.m.
Suffolk County Legislature, William J. Lindsay County Complex
William H. Rogers Building
725 Veterans Memorial Highway
Smithtown, NY 11787

Tuesday, October 29, 2019, 11 a.m.
Burchfield Penney Arts Center,
1300 Elmwood Avenue
Buffalo, NY 14222

These hearings will be open to the public and the press.

Details regarding public comment presentation will be announced in advance of each hearing.

###

From: Karen DeWitt
To: [Park, Lee \(DOS\)](#)
Subject: RE: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS
Date: Wednesday, August 21, 2019 4:07:40 PM

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Thanks Lee

Are you going to be the spokesperson for the commission ?

Will the hearings be webcast? I never did find a link for today's meeting, was there one?

From: Park, Lee (DOS) <Lee.Park@dos.ny.gov>
Sent: Wednesday, August 21, 2019 4:02 PM
To: Park, Lee (DOS) <Lee.Park@dos.ny.gov>
Subject: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS

For Immediate Release: August 21, 2019

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Details regarding public comment presentation will be announced in advance of each

From: Park, Lee (DOS)
To: [Ken Girardin](#)
Subject: Re: Public Campaign Finance Comm mtg
Date: Wednesday, August 21, 2019 4:05:03 PM

For Immediate Release: August 21, 2019

NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS

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###

From: Park, Lee (DOS)
Sent: Tuesday, August 20, 2019 5:50:58 PM
To: Ken Girardin <kgirardin@empirecenter.org>
Subject: RE: Public Campaign Finance Comm mtg

hearing.

###

Hi Ken,

We plan on carrying the event live via the Department of State's Facebook account:

<https://facebook.com/NewYorkDepartmentOfState/>

Thanks,

Lee

Lee Park

Director of Communications

NYS Department of State

One Commerce Plaza

99 Washington Avenue, Suite 1100

Albany, NY 12231-0001

518.486.9846 | Lee.Park@dos.ny.gov

www.dos.ny.gov

@NYSDOS

From: Ken Girardin <kgirardin@empirecenter.org>

Sent: Tuesday, August 20, 2019 1:42 PM

To: Park, Lee (DOS) <Lee.Park@dos.ny.gov>

Subject: Public Campaign Finance Comm mtg

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Lee,

Will this be webcast? If so, please share the link.

Also, please add me to the press list for the commission.

Thanks,

Ken

--

Ken Girardin

Empire Center for Public Policy

30 South Pearl Street, #1210

Albany, NY 12207

[518-434-3100](tel:5184343100) ext. 103

[Stay informed about state government with our email updates.](#)

From: Park, Lee (DOS)
To: Park, Lee (DOS)
Bcc: susan_arbetter@wcnv.org; cbragg@timesunion.com; rcabral-mota@univision.net; jcampbell1@gannett.com; [REDACTED]; kdewitt@wxxi.org; ny.tips@chalkbeat.org; danielcick@statewatch.com; aferrone@news10.com; zack.fink@charter.com; [REDACTED]; news@cbs6albany.com; mfrench@politico.com; michael.gormley@newsday.com; agronewold@politico.com; jherzfeld@bloomberglaw.com; khughes@nysnys.com; bhogan@nypost.com; shaneking@statewatch.com; Dklepper@ap.org; editor@cityandstatenys.com; Plohmann@syracuse.com; David.Lombardo@TimesUnion.com; blyons@timesunion.com; jmahoney@cnhi.com; billmahoney@politico.com; jemcki@nytimes.com; fmoqul@wnyc.org; kim@statewatch.com; nniedzwiadek@politico.com; mikep@statewatch.com; tprecious@buffnews.com; nick.reisman@charter.com; yancey.roy@newsday.com; mryan@wmht.org; cseiler@timesunion.com; rachel.silberstein@timesunion.com; dslattery@nydailynews.com; jspector@gannett.com; [REDACTED]; jimmy.vielkind@wsj.com; vivian.wang@nytimes.com; timothy.williams@wcnv.org; [REDACTED]; azimmerman@chalkbeat.org; news@wrqb.com; news@news10.com; newstips@wnyt.com; albanynews@charter.com; producers@wnyt.com; news@wten.com; apalbany@ap.org; news@dailygazette.com; reed@dailygazette.com; news@saratogian.com; paulv@talk1300.com; news@talk1300.com; news@wgvy.com; news@spotlightnews.com; mhill@ap.org; news@cbs6albany.com; mmulholland@wnyt.com; mdemasi@bizjournals.com; nicole.antonucci@recordernews.com; editor@leaderherald.com; albanynews@twcnews.com; nniedzwiadek@politico.com; tucitydesk@timesunion.com; kgardin@empirecenter.org; skhurshid@gothamgazette.com; bmax@gothamgazette.com; citynews@syracuse.com; AssignmentDesk@LocalSYR.com; news@cnycentral.com; roc-info@gannett.com; wcleland@gannett.com; gcraig@democratandchronicle.com; vfreile@gannett.com; mgreenwo@gannett.com; slahman@gannett.com; mcdermot@gannett.com; sorr@democratandchronicle.com; bdsharp@democratandchronicle.com; jcampbell1@gannett.com; jspector@gannett.com; news@whcc.com; news@13wham.com; Newsroom@WROCTV.com; newsroom@wxxi.org; fltimes@fltimes.com; messenger@messengerpostmedia.com; jmoule@rochester-citynews.com; matowler@rochester-citynews.com; info@rochesterlavo.com; edyrosenfeld@rochesterlavo.com; editor@campustimes.org; news@campustimes.org; newsroom@catholiccourier.com; bjacobs@bridgetowermedia.com; lgranite@bridgetowermedia.com; service@bridgetowermedia.com; administrator@gvpennysaver.com; info@thejewishledger.com; news@nc34.com; jimehmke@nc34.com; FOX40NEWS@WICZ.COM; news@wbng.com; bgm-newsroom@pressconnects.com; sgnews@gannett.com; news36@weny.com; cclarke@wskg.org; tprecious@buffnews.com; newsroom@wivb.com; news@wgrz.com; newsdesk@wgrz.com; news@wkbw.com; buffalo@twcnews.com; ebuckley@wbfo.org; news@wbfo.org; contact@thekaribunews.com; [REDACTED]; news@wnymedia.net; citydesk@buffalonews.com; [REDACTED]; [REDACTED]; buffalo@bizjournals.com; mark.scheer@niagara-gazette.com; editorial@post-journal.com; etichy@post-journal.com; mrukavina@post-journal.com; jwhittaker@post-journal.com; editorial@observertoday.com; news@mediaonegroupradio.com; aclouse@timesobserver.com; jsitler@timesobserver.com; editorial@westfieldrepublican.com; wrfa@reglenna.com; citydesk@buffnews.com; Padilla, Mercedes (DOS); Dornbaum, Dan (CHAMBER); Levine, Jordan (CHAMBER); Ajemian, Peter (CHAMBER); Knaub, Zackary (CHAMBER); Santeramo, Lisa (CHAMBER); Jacobs, Jay (CFRC); [REDACTED] Hughes, Brendan (DOS); Leblond, Nicole (CHAMBER); Leary, James (DOS)
Subject: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS
Date: Wednesday, August 21, 2019 4:02:24 PM

For Immediate Release: August 21, 2019

NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS

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###

Report Title: Requested Item Details
 Run Date and Time:
 Run by:
 Table name: sc_req_item

Requested Item

Short description:

URGENT Newsroom Addition

Number:	RITM3220453	State:	Closed Complete
Item:	Change or Edit a Website	Pending Code:	Pending Customer
Request Requested for:	Lee Park (Lee.Park@dos.ny.gov)	Stage:	Closure
Request Requested for not found:	false	Priority:	3 - Moderate
Request Requested for name:		Cancellation Reason:	
Request Requested for id:		Opened by:	Lee Park (Lee.Park@dos.ny.gov)
Request Requested for email:		Approval:	No Approval Needed
Request Contact Number:		Opened:	2019-09-04 12:13:04
Due date:	2019-09-23 12:13:16	Location:	
Configuration item:		Assignment group:	L2 PLAT WEBNY SUPPORT 2
Request Requested for date:		Assigned to:	
Request:	REQ1263735	Watch list:	
Parent:		Work notes list:	
Change Request:		Change Required:	
Escalation Code:		Fulfilled:	2019-09-04 13:09:14
Agency:	NYS Department of State		

Description:

At <https://www.dos.ny.gov/about/newsroom.html>, please add as the first entry, dated today:

NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN

This should link to a new HTML page with the attached text.

Variables

Activities

Additional comments (Customer visible):

2019-09-04 13:09:03 - Donald.F. Martin (Donald.F.Martin@its.ny.gov) (Additional comments (Customer visible))
 This has been updated and posted on Prod

<https://www.dos.ny.gov/about/newsroom.html>

2019-09-04 12:58:51 - Lee Park (Lee.Park@dos.ny.gov) (Additional comments (Customer visible))
 reply from: Lee.Park@dos.ny.gov

From: IT Service Desk <nysitsm2@service-now.com>
 Sent: Wednesday, September 04, 2019 12:57 PM
 To: Park, Lee (DOS) <Lee.Park@dos.ny.gov>
 Subject: Additional information has been entered on Request RITM3220453

Lee Park (Lee.Park@dos.ny.gov<mailto:Lee.Park@dos.ny.gov>),

NYS ITSM System: RITM3220453<https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do%3Fsys_id=bd5b82f7db673b48111a79ea8c961905%26sysparm_stack=sc_req_item_list.do%3Fsysparm_query=active=true>

Additional information has been entered on your request for the following item:

RITM3220453: Change or Edit a Website

Submit a request to change or edit an existing website

Request Details:

URGENT Newsroom Addition

At <https://www.dos.ny.gov/about/newsroom.html>, please add as the first entry, dated today: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN This should link to a new HTML page with the attached text.

2019-09-04 12:56:22 EDT - Donald.F. Martin

This has been posted on QA

Please review and let me know of any issues.

<http://wwwdev.dos.state.ny.us/about/newsroom.html>

To check the status of RITM3220453, click here.<https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do%3Fsys_id=bd5b82f7db673b48111a79ea8c961905>

Regards,

New York State | Office of Information Technology Services

Ref:MSG52726656

2019-09-04 12:56:22 - Donald.F. Martin

This has been posted on QA

Please review and let me know of any issues.

<http://wwwdev.dos.state.ny.us/about/newsroom.html>

.additional comments (Customer visible)

(Additional comments (Customer visible))

Work notes:

Related Records

Requested from incident:

Requested from service request:

Requested from problem:

Project Reference:

Requested from change:

Related ITSM 1.0 Project:

Related List Title: Catalog Task List
Table name: sc_task
Query Condition: Parent = RITM3220453
Sort Order: Number in descending order

2 Catalog Tasks

▼ Number	Assignment group	Assigned to	Short description	Actual start	Actual end	Order
CTSK1295800	L2 PLAT WEBNY SUPPORT 2	Donald.F. Martin	Execution: URGENT Newsroom Addition	2019-09-04 12:54:57	2019-09-04 13:09:14	
CTSK1295681	L2 PLAT WEBNY SUPPORT 2	Donald.F. Martin	Review: URGENT Newsroom Addition	2019-09-04 12:13:16	2019-09-04 12:54:57	

Related List Title: Task SLA List

Table name: task_sla
 Query Condition: Task = RITM3220453
 Sort Order: None

1 Task SLAs

Task	SLA definition	Stage	Start time	Breach time	Actual elapsed time	Actual elapsed percentage	Actual time left	Business elapsed time	Business elapsed percentage	Business time left
RITM3220453	Request Item - Default SLA	Completed	2019-09-04 12:13:16	2019-09-23 12:13:16	55 Minutes	0.2	18 Days 23 Hours 4 Minutes	55 Minutes	0.3	12 Days 23 Hours 4 Minutes

Related List Title: Approval List
 Table name: sysapproval_approver
 Query Condition: Approving = f55b42f7db673b48111a79ea8c9619e0 .or. Approval for = REQ1263735
 Sort Order: in ascending order

None

Related List Title: Call List
 Table name: new_call
 Query Condition: Transferred to = RITM3220453 .or. Related record = RITM3220453 .or. Transferred to = REQ1263735 .or. Related record = REQ1263735
 Sort Order: in ascending order

None

Related List Title: History List
 Table name: sys_history_line
 Query Condition: Set = Requested Item: RITM3220453 AND Field NOT IN context,delivery_plan,delivery_task,u_program
 Sort Order: None

73 History

Label	Old	New	Type	Update number	Update time	User name
Active		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Approval		Not Yet Requested		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Backordered		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Billable		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)

Label	Old	New	Type	Update number	Update time	User name
Item		Change or Edit a Website		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Contact type		Self-service		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Description		At https://www.dos.ny.gov/about/newsroom.html, please add as the first entry, dated today: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN This should link to a new HTML page with the attached text.		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Due date		2019-09-17 12:13:04		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Escalation		Normal		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Knowledge		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Made SLA		true		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Number		RITM3220453		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Opened		2019-09-04 12:13:04		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Opened by		Lee Park (Lee.Park@dos.ny.gov)		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Price		\$0.00		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Priority		3 - Moderate		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Quantity		1		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Reassignment count		0		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Recurring Price		\$0.00		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)

Label	Old	New	Type	Update number	Update time	User name
Request		REQ1263735		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Short description		URGENT Newsroom Addition		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Stage		Waiting for Approval		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
State		Open		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Task type		Requested Item		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Domain		global		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Upon approval		Proceed to Next Task		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Upon reject		Cancel all future Tasks		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Agency		NYS Department of State		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
CI Not Found		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Cluster		Enterprise Business Solutions Cluster		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Attachments		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Pending Code		Pending Customer		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Portal Submission		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Mark Private		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Program Not Found		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Reopen count		0		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:che_dom_name		dos.ny.gov		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:che_website_contact_info		Lee Park (Lee.Park@dos.ny.gov)		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)

Label	Old	New	Type	Update number	Update time	User name
VARIABLE:description		At https://www.dos.ny.gov/about/newsroom.html , please add as the first entry, dated today: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN This should link to a new HTML page with the attached text.		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:enterprise_is_primary_req		true		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:is_new_pri_contact		false		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:primary_contact_name		Lee Park (Lee.Park@dos.ny.gov)		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:short_description		URGENT Newsroom Addition		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:website_agency_name_ref		NYS Department of State		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:website_completion_date		2019-09-04		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:website_press_release_lbl		Yes		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
VARIABLE:website_url_txt		https://www.dos.ny.gov/about/newsroom.html		0	2019-09-04 12:13:04	Lee Park (Lee.Park@dos.ny.gov)
Active		true	Audit	2	2019-09-04 12:13:17	System
Approval	Not Yet Requested	No Approval Needed	Audit	1	2019-09-04 12:13:17	System
Assignment group		L2 PLAT WEBNY SUPPORT	Audit	1	2019-09-04 12:13:17	System
Due date	2019-09-17 12:13:04	2019-09-23 12:13:16	Audit	2	2019-09-04 12:13:17	System
Stage	Request Approval	Review	Audit	1	2019-09-04 12:13:17	System
State		Under Review	Audit	2	2019-09-04 12:13:17	System
State	Open	Under Review	Audit	1	2019-09-04 12:13:17	System
Assigned to		Donald.F. Martin	Audit	3	2019-09-04 12:14:11	Cherlyn Delsignore-Dyer (Cherlyn.Del...

Label	Old	New	Type	Update number	Update time	User name
Assignment group	L2 PLAT WEBNY SUPPORT	L2 PLAT WEBNY SUPPORT 2	Audit	3	2019-09-04 12:14:11	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Reassignment count	0	1	Audit	3	2019-09-04 12:14:11	Cherlyn Delsignore-Dyer (Cherlyn.Del...
VARIABLE:description	At https://www.dos.ny.gov/about/newsroom.html , please add as the first entry, dated today: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN This should link to a new HTML page with the attached text.	At https://www.dos.ny.gov/about/newsroom.html , please add as the first entry, dated today: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN This should link to a new HTML page with the attached text.	Audit	3	2019-09-04 12:14:11	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Stage	Review	Execution	Audit	4	2019-09-04 12:54:57	Donald.F. Martin (Donald.F.Martin@i...
State	Under Review	Work in Progress	Audit	4	2019-09-04 12:54:57	Donald.F. Martin (Donald.F.Martin@i...
Additional comments (Customer visible)		This has been posted on QA Please review and let me know of any issues. http://wwwdev.dos.state.ny.us/about/newsroom.html	Audit	5	2019-09-04 12:56:22	Donald.F. Martin (Donald.F.Martin@i...
State	Work in Progress	Awaiting User Test Approval	Audit	6	2019-09-04 12:56:50	Donald.F. Martin (Donald.F.Martin@i...

Label	Old	New	Type	Update number	Update time	User name
Additional comments (Customer visible)		reply from: Lee.Park@dos.ny.gov	Audit	7	2019-09-04 12:58:51	Lee Park (Lee.Park@dos.ny.gov)

Lee Park
(Lee.Park@dos.ny.gov<mailto:Lee.Park@dos.ny.gov>),

NYS ITSM System:
RITM3220453<https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do%3Fsys_id=bd5b82f7db673b48111a79ea8c961905%26sysparm_stack=sc_req_item_list.do%3Fsysparm_query=active=true>

Additional information has been entered on your request for the following item:
RITM3220453:
Change or Edit a Website
Submit a request to change or edit an existing website
Request Details:
URGENT
Newsroom Addition
At
<https://www.dos.ny.gov/about/newsroom.html>, please add as the first entry, dated today: NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION

Label	Old	New	Type	Update number	Update time	User name
		ANNOUNCES SEPTEMBER 10 PUBLIC HEARING IN MANHATTAN This should link to a new HTML page with the attached text. 2019-09-04 12:56:22 EDT - Donald.F. Martin naul.f.martin@us.n y.gov>) Additional comments (Customer visible) This has been posted on QA Please review and let me know of any issues. http://wwwdev.dos.state.ny.us/about/newsroom.html To check the status of RITM3220453, click here. <https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do?sys_id=bd5b82f7db673b48111a79ea8c961905> Regards, New York State Office of Information Technology Services Ref:MSG52726656				
Additional comments (Customer visible)		This has been updated and posted on Prod https://www.dos.ny.gov/about/newsroom.html	Audit	8	2019-09-04 13:09:03	Donald.F. Martin (Donald.F.Martin@i t...
Stage	Execution	Closure	Audit	9	2019-09-04 13:09:14	Donald.F. Martin (Donald.F.Martin@i t...
State	Awaiting User Test Approval	Pending Closure	Audit	9	2019-09-04 13:09:14	Donald.F. Martin (Donald.F.Martin@i t...
Expected Close Date		2019-09-11 13:09:14	Audit	9	2019-09-04 13:09:14	Donald.F. Martin (Donald.F.Martin@i t...
Fulfilled		2019-09-04 13:09:14	Audit	9	2019-09-04 13:09:14	Donald.F. Martin (Donald.F.Martin@i t...
Active	true	false	Audit	10	2019-09-11 17:48:42	System

Label	Old	New	Type	Update number	Update time	User name
Business duration		1 Day 21 Hours 35 Minutes	Audit	10	2019-09-11 17:48:42	System
Duration		7 Days 5 Hours 35 Minutes	Audit	10	2019-09-11 17:48:42	System
Closed		2019-09-11 17:48:42	Audit	10	2019-09-11 17:48:42	System
State	Pending Closure	Closed Complete	Audit	10	2019-09-11 17:48:42	System

Report Title: Requested Item Details

Run Date and Time:

Run by:

Table name: sc_req_item

Requested Item

Short description:

Take down the advisory "New York State Public Campaign Financing Commission

Number:	RITM3227422	State:	Closed Complete
Item:	Change or Edit a Website	Pending Code:	Pending Customer
Request Requested for:	Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)	Stage:	Closure
Request Requested for not found:	false	Priority:	3 - Moderate
Request Requested for name:		Cancellation Reason:	
Request Requested for id:		Opened by:	Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)
Request Requested for email:		Approval:	No Approval Needed
Request Contact Number:		Opened:	2019-09-09 15:40:08
Due date:	2019-09-26 15:40:22	Location:	99 Washington Ave - 1 Commerce Plz, Albany, NY 12210, Bldg Twin Towers - 9G5
Configuration item:		Assignment group:	L2 PLAT WEBNY SUPPORT 2
Request Requested for date:		Assigned to:	Donald.F. Martin
Request:	REQ1270378	Watch list:	
Parent:		Work notes list:	
Change Request:		Change Required:	
Escalation Code:		Fulfilled:	2019-09-10 10:25:22
Agency:	NYS Department of State		

Description:

Take down advisory "New York State Public Campaign Financing Commission Announces September 10 Public Hearing in Manhattan" from DOS website <https://www.dos.ny.gov/press/2019/Campaign-Hearings-9-4-19.html>. The advisory is on DOS Newsroom: <https://www.dos.ny.gov/about/newsroom.html>

Variables

Activities

Additional comments (Customer visible):

2019-09-10 10:25:04 - Donald.F. Martin (Donald.F.Martin@its.ny.gov) (Additional comments (Customer visible))
The meetings have been removed from all platforms

<https://www.dos.ny.gov/about/newsroom.html>

2019-09-10 09:14:17 - Mercedes Padilla (Mercedes.Padilla@dos.ny.gov) (Additional comments (Customer visible))
reply from: Mercedes.Padilla@dos.ny.gov

From: IT Service Desk <nysitsm2@service-now.com>
Sent: Monday, September 09, 2019 3:41 PM
To: Padilla, Mercedes (DOS) <Mercedes.Padilla@dos.ny.gov>
Subject: Request RITM3227422 has been submitted

Mercedes Padilla (Mercedes.Padilla@dos.ny.gov<mailto:Mercedes.Padilla@dos.ny.gov>),

Your request for the following item has been received:

RITM3227422: Change or Edit a Website

Submit a request to change or edit an existing website

Request Details:

Take down the advisory "New York State Public Campaign Financing Commission

Take down advisory "New York State Public Campaign Financing Commission Announces September 10 Public Hearing in Manhattan" from DOS website <https://www.dos.ny.gov/press/2019/Campaign-Hearings-9-4-19.html>. The advisory is on DOS Newsroom: <https://www.dos.ny.gov/about/newsroom.html>

We are targeting completion of this request by 2019-09-26 15:40:22 EDT.

To check the status of RITM3227422, click here. <https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do?sys_id=a7aa6c25dbf73f0c09f17dc88c9619b0>

Regards,

New York State | Office of Information Technology Services

Ref:MSG52921045

Work notes:

Related Records

Requested from incident:

Requested from service request:

Requested from problem:

Project Reference:

Requested from change:

Related ITSM 1.0 Project:

Related List Title: Catalog Task List
Table name: sc_task
Query Condition: Parent = RITM3227422
Sort Order: Number in descending order

2 Catalog Tasks

▼ Number	Assignment group	Assigned to	Short description	Actual start	Actual end	Order
CTSK1303798	L2 PLAT WEBNY SUPPORT 2	Donald.F. Martin	Execution: Take down the advisory "New York State Public Campaign Financing Commission	2019-09-10 09:40:28	2019-09-10 10:25:22	
CTSK1303080	L2 PLAT WEBNY SUPPORT 2	Donald.F. Martin	Review: Take down the advisory "New York State Public Campaign Financing Commission	2019-09-09 15:40:23	2019-09-10 09:40:28	

Related List Title: Task SLA List
Table name: task_sla
Query Condition: Task = RITM3227422
Sort Order: None

1 Task SLAs

Task	SLA definition	Stage	Start time	Breach time	Actual elapsed time	Actual elapsed percentage	Actual time left	Business elapsed time	Business elapsed percentage	Business time left
RITM3227422	Request Item - Default SLA	Completed	2019-09-09 15:40:22	2019-09-26 15:40:22	18 Hours 45 Minutes	4.6	16 Days 5 Hours 15 Minutes	18 Hours 45 Minutes	6.01	12 Days 5 Hours 15 Minutes

Related List Title: Approval List
Table name: sysapproval_approver
Query Condition: Approving = 27aa6c25dbf73f0c09f17dc88c9619b0 .or. Approval for = REQ1270378
Sort Order: in ascending order

None

Related List Title: Call List
Table name: new_call
Query Condition: Transferred to = RITM3227422 .or. Related record = RITM3227422 .or. Transferred to = REQ1270378 .or. Related record = REQ1270378
Sort Order: in ascending order

None

Related List Title: History List
Table name: sys_history_line
Query Condition: Set = Requested Item: RITM3227422 AND Field NOT IN context,delivery_plan,delivery_task,u_program
Sort Order: None

70 History

Label	Old	New	Type	Update number	Update time	User name
Active		true		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Approval		Not Yet Requested		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Backordered		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Billable		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Item		Change or Edit a Website		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Contact type		Self-service		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)

Label	Old	New	Type	Update number	Update time	User name
Description		Take down advisory "New York State Public Campaign Financing Commission Announces September 10 Public Hearing in Manhattan" from DOS website https://www.dos.ny.gov/press/2019/Campaign-Hearings-9-4-19.html . The advisory is on DOS Newsroom: https://www.dos.ny.gov/about/newsroom.html		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Due date		2019-09-22 15:40:07		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Escalation		Normal		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Knowledge		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Location		99 Washington Ave - 1 Commerce Plz, Albany, NY 12210, Bldg Twin Towers - 9G5		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Made SLA		true		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Number		RITM3227422		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Opened		2019-09-09 15:40:08		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Opened by		Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Price		\$0.00		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Priority		3 - Moderate		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Quantity		1		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Reassignment count		0		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Recurring Price		\$0.00		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Request		REQ1270378		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)

Label	Old	New	Type	Update number	Update time	User name
Short description		Take down the advisory "New York State Public Campaign Financing Commission		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Stage		Waiting for Approval		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
State		Open		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Task type		Requested Item		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Domain		global		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Upon approval		Proceed to Next Task		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Upon reject		Cancel all future Tasks		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Agency		NYS Department of State		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
CI Not Found		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Cluster		Enterprise Business Solutions Cluster		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Attachments		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Pending Code		Pending Customer		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Portal Submission		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Mark Private		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Program Not Found		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
Reopen count		0		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:che_do m_name		dos.ny.gov		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla@d...)

Label	Old	New	Type	Update number	Update time	User name
VARIABLE:descript ion		Take down advisory "New York State Public Campaign Financing Commission Announces September 10 Public Hearing in Manhattan" from DOS website https://www.dos.ny.gov/press/2019/Campaign-Hearings-9-4-19.html . The advisory is on DOS Newsroom: https://www.dos.ny.gov/about/newsroom.html		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:enterpri se_is_primary_req		true		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:is_new _pri_contact		false		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:primary _contact_name		Mercedes Padilla (Mercedes.Padilla @dos.ny.gov)		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:short_d escription		Take down the advisory "New York State Public Campaign Financing Commission		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:website _agency_name_ref		NYS Department of State		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:website _comments_txt		Link to be out of the website: https://www.dos.ny.gov/press/2019/Campaign-Hearings-9-4-19.html		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:website _completion_date		2019-09-09		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
VARIABLE:website _url_txt		https://www.dos.ny.gov/about/newsroom.html		0	2019-09-09 15:40:08	Mercedes Padilla (Mercedes.Padilla @d...
Approval	Not Yet Requested	No Approval Needed	Audit	1	2019-09-09 15:40:23	System
Assignment group		L2 PLAT WEBNY SUPPORT	Audit	1	2019-09-09 15:40:23	System
Stage	Request Approval	Review	Audit	1	2019-09-09 15:40:23	System
State	Open	Under Review	Audit	1	2019-09-09 15:40:23	System
Due date	2019-09-22 15:40:07	2019-09-26 15:40:22	Audit	2	2019-09-09 15:40:23	System
Assigned to		Momodou Jobe (Momodou.Job@it s.ny.gov)	Audit	3	2019-09-09 15:57:44	Cherlyn Delsignore-Dyer (Cherlyn.Del...

Label	Old	New	Type	Update number	Update time	User name
Assignment group	L2 PLAT WEBNY SUPPORT	L2 PLAT WEBNY SUPPORT 2	Audit	3	2019-09-09 15:57:44	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Reassignment count	0	1	Audit	3	2019-09-09 15:57:44	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Assigned to	Momodou Jobe	Michael Green	Audit	4	2019-09-10 08:29:33	Michael Green

Label	Old	New	Type	Update number	Update time	User name
Additional comments (Customer visible)		reply from: Mercedes.Padilla@ dos.ny.gov	Audit	5	2019-09-10 09:14:17	Mercedes Padilla (Mercedes.Padilla @d...

From: IT Service
Desk
<nysitsm2@service
-now.com>
Sent: Monday,
September 09,
2019 3:41 PM
To: Padilla,
Mercedes (DOS)
<Mercedes.Padilla
@dos.ny.gov>
Subject: Request
RITM3227422 has
been submitted

Mercedes Padilla
(Mercedes.Padilla
@dos.ny.gov<mailt
o:Mercedes.Padilla
@dos.ny.gov>),

Your request for
the following item
has been received:
RITM3227422:
Change or Edit a
Website
Submit a request to
change or edit an
existing website
Request Details:
Take down the
advisory "New York
State Public
Campaign
Financing
Commission
Take down
advisory "New York
State Public
Campaign
Financing
Commission
Announces
September 10
Public Hearing in
Manhattan" from
DOS website
<https://www.dos.ny.gov/press/2019/Campaign-Hearings-9-4-19.html>. The
advisory is on DOS
Newsroom:
<https://www.dos.ny.gov/about/newsroom.html>

We are targeting
completion of this
request by 2019-
09-26 15:40:22
EDT.

To check the status
of RITM3227422,
click
here.<<https://nysitsm2.service->

Label	Old	New	Type	Update number	Update time	User name
		now.com/nav_to.do ?uri=sc_req_item.d o?sys_id=a7aa6c2 5dbf73f0c09f17dc8 8c9619b0>				
		Regards,				
		New York State Office of Information Technology Services				
		Ref:MSG52921045				
Assigned to	Michael Green (Michael.Green@its.ny.gov)	Donald.F. Martin (Donald.F.Martin@its.ny.gov)	Audit	6	2019-09-10 09:38:06	Crystal Ziel (Crystal.Ziel@its.ny.gov)
Stage	Review	Execution	Audit	7	2019-09-10 09:40:28	Donald.F. Martin (Donald.F.Martin@i...
State	Under Review	Work in Progress	Audit	7	2019-09-10 09:40:28	Donald.F. Martin (Donald.F.Martin@i...
Additional comments (Customer visible)		The meetings have been removed from all platforms https://www.dos.ny.gov/about/newsroom.html	Audit	8	2019-09-10 10:25:04	Donald.F. Martin (Donald.F.Martin@i...
Stage	Execution	Closure	Audit	9	2019-09-10 10:25:22	Donald.F. Martin (Donald.F.Martin@i...
State	Work in Progress	Pending Closure	Audit	9	2019-09-10 10:25:22	Donald.F. Martin (Donald.F.Martin@i...
Expected Close Date		2019-09-17 10:25:22	Audit	9	2019-09-10 10:25:22	Donald.F. Martin (Donald.F.Martin@i...
Fulfilled		2019-09-10 10:25:22	Audit	9	2019-09-10 10:25:22	Donald.F. Martin (Donald.F.Martin@i...
Active	true	false	Audit	10	2019-09-17 14:48:56	System
Business duration		1 Day 23 Hours 8 Minutes	Audit	10	2019-09-17 14:48:56	System
Duration		7 Days 23 Hours 8 Minutes	Audit	10	2019-09-17 14:48:56	System
Closed		2019-09-17 14:48:56	Audit	10	2019-09-17 14:48:56	System
State	Pending Closure	Closed Complete	Audit	10	2019-09-17 14:48:56	System

Report Title: Requested Item Details
 Run Date and Time:
 Run by:
 Table name: sc_req_item

Requested Item			
Short description:			
Take down Advisory New York State Public Campaign Financing Commission Announce			
Number:	RITM3227457	State:	Closed Complete
Item:	Change or Edit a Website	Pending Code:	Pending Customer
Request Requested for:	Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)	Stage:	Closure
Request Requested for not found:	false	Priority:	3 - Moderate
Request Requested for name:		Cancellation Reason:	
Request Requested for id:		Opened by:	Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)
Request Requested for email:		Approval:	No Approval Needed
Request Contact Number:		Opened:	2019-09-09 15:48:55
Due date:	2019-09-26 15:49:05	Location:	99 Washington Ave - 1 Commerce Plz, Albany, NY 12210, Bldg Twin Towers - 9G5
Configuration item:		Assignment group:	L2 PLAT WEBNY SUPPORT 2
Request Requested for date:		Assigned to:	Donald.F. Martin
Request:	REQ1270412	Watch list:	
Parent:		Work notes list:	
Change Request:		Change Required:	
Escalation Code:		Fulfilled:	2019-09-10 10:27:18
Agency:	NYS Department of State		

Description:

Take down advisory : New York State Public Campaign Financing Commission Announces Public Hearings (<https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html>) from DOS Newsroom: <https://www.dos.ny.gov/about/newsroom.htm>

Variables

Activities

Additional comments (Customer visible):

2019-09-10 10:32:34 - Mercedes Padilla (Mercedes.Padilla@dos.ny.gov) (Additional comments (Customer visible))
 reply from: Mercedes.Padilla@dos.ny.gov

Thank you!!!

From: IT Service Desk <nysitsm2@service-now.com>
 Sent: Tuesday, September 10, 2019 10:28 AM
 To: Padilla, Mercedes (DOS) <Mercedes.Padilla@dos.ny.gov>
 Subject: Request RITM3227457 has been completed.

Mercedes Padilla (Mercedes.Padilla@dos.ny.gov<mailto:Mercedes.Padilla@dos.ny.gov>),

Your request for the following item(s) has been completed:

RITM3227457: Change or Edit a Website
 Submit a request to change or edit an existing website
 Request Details:

Take down Advisory New York State Public Campaign Financing Commission Announce
 Take down advisory : New York State Public Campaign Financing Commission Announces Public Hearings (<https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html>) from DOS Newsroom: <https://www.dos.ny.gov/about/newsroom.htm>

If your request has been completed to your satisfaction, please use this link to close the request. <mailto:nysitsm2@service-now.com?subject=Re%3ARITM3227457%20-%20please%20close&body=%0A%0ARef%3AMSG52952026%20>

If your request was not properly completed, please use this link to provide additional information to which we will use to review your request. <mailto:nysitsm2@service-now.com?subject=Re%3ARITM3227457%20-%20please%20reopen&body=%0A%0ARef%3AMSG52952026%20>

**Please note: if you do not respond within 7 business days this request will be automatically closed.

Regards,

New York State | Office of Information Technology Services

Ref:MSG52952026

2019-09-10 10:27:04 - Donald F. Martin ()
The meetings have been removed from all platforms

(Additional comments (Customer visible))

<https://www.dos.ny.gov/about/newsroom.html>

2019-09-10 09:14:15 - Mercedes Padilla (Mercedes.Padilla@dos.ny.gov) (Additional comments (Customer visible))
reply from: Mercedes.Padilla@dos.ny.gov

I need to take down this links ASAP!

Thanks

From: IT Service Desk <nysitsm2@service-now.com>
Sent: Monday, September 09, 2019 3:50 PM
To: Padilla, Mercedes (DOS) <Mercedes.Padilla@dos.ny.gov>
Subject: Request RITM3227457 has been submitted

Mercedes Padilla (Mercedes.Padilla@dos.ny.gov<mailto:Mercedes.Padilla@dos.ny.gov>),

Your request for the following item has been received:

RITM3227457: Change or Edit a Website

Submit a request to change or edit an existing website

Request Details:

Take down Advisory New York State Public Campaign Financing Commission Announce

Take down advisory : New York State Public Campaign Financing Commission Announces Public Hearings (<https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html>) from DOS Newsroom: <https://www.dos.ny.gov/about/newsroom.htm>

We are targeting completion of this request by 2019-09-26 15:49:05 EDT.

To check the status of RITM3227457, click here. <https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do?sys_id=50bc6caddb3b3f0c09f17dc88c961921>

Regards,

New York State | Office of Information Technology Services

Ref:MSG52921593

Work notes:

Related Records

Requested from incident:

Requested from problem:

Requested from change:

Requested from service request:

Project Reference:

Related ITSM 1.0 Project:

Related List Title: Catalog Task List
Table name: sc_task
Query Condition: Parent = RITM3227457
Sort Order: Number in descending order

2 Catalog Tasks

▼ Number	Assignment group	Assigned to	Short description	Actual start	Actual end	Order
CTSK1303801	L2 PLAT WEBNY SUPPORT 2	Donald F. Martin	Execution: Take down Advisory New York State Public Campaign Financing Commission Announce	2019-09-10 09:41:14	2019-09-10 10:27:18	
CTSK1303101	L2 PLAT WEBNY SUPPORT 2	Donald F. Martin	Review: Take down Advisory New York State Public Campaign Financing Commission Announce	2019-09-09 15:49:06	2019-09-10 09:41:13	

Related List Title: Task SLA List
Table name: task_sla
Query Condition: Task = RITM3227457
Sort Order: None

1 Task SLAs

Task	SLA definition	Stage	Start time	Breach time	Actual elapsed time	Actual elapsed percentage	Actual time left	Business elapsed time	Business elapsed percentage	Business time left
RITM3227457	Request Item - Default SLA	Completed	2019-09-09 15:49:05	2019-09-26 15:49:05	18 Hours 38 Minutes	4.57	16 Days 5 Hours 21 Minutes	18 Hours 38 Minutes	5.97	12 Days 5 Hours 21 Minutes

Related List Title: Approval List
Table name: sysapproval_approver
Query Condition: Approving = dcb6caddb3b3f0c09f17dc88c961920 .or. Approval for = REQ1270412
Sort Order: in ascending order

None

Related List Title: Call List
Table name: new_call
Query Condition: Transferred to = RITM3227457 .or. Related record = RITM3227457 .or. Transferred to = REQ1270412 .or. Related record = REQ1270412
Sort Order: in ascending order

None

Related List Title: History List
Table name: sys_history_line
Query Condition: Set = Requested Item: RITM3227457 AND Field NOT IN context,delivery_plan,delivery_task,u_program
Sort Order: None

71 History

Label	Old	New	Type	Update number	Update time	User name
Active		true		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Approval		Not Yet Requested		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Backordered		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Billable		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Item		Change or Edit a Website		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Contact type		Self-service		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Description		Take down advisory : New York State Public Campaign Financing Commission Announces Public Hearings (https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html) from DOS Newsroom: https://www.dos.ny.gov/about/newsroom.htm		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Due date		2019-09-22 15:48:55		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Escalation		Normal		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Knowledge		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Location		99 Washington Ave - 1 Commerce Plz, Albany, NY 12210, Bldg Twin Towers - 9G5		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Made SLA		true		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Number		RITM3227457		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)

Label	Old	New	Type	Update number	Update time	User name
Opened		2019-09-09 15:48:55		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Opened by		Mercedes Padilla (Mercedes.Padilla @dos.ny.gov)		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Price		\$0.00		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Priority		3 - Moderate		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Quantity		1		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Reassignment count		0		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Recurring Price		\$0.00		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Request		REQ1270412		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Short description		Take down Advisory New York State Public Campaign Financing Commission Announce		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Stage		Waiting for Approval		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
State		Open		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Task type		Requested Item		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Domain		global		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Upon approval		Proceed to Next Task		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Upon reject		Cancel all future Tasks		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Agency		NYS Department of State		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
CI Not Found		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...
Cluster		Enterprise Business Solutions Cluster		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla @d...

Label	Old	New	Type	Update number	Update time	User name
Attachments		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Pending Code		Pending Customer		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Portal Submission		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Mark Private		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Program Not Found		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
Reopen count		0		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:che_do m_name		dos.ny.gov		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:descript ion		Take down advisory : New York State Public Campaign Financing Commission Announces Public Hearings (https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html) from DOS Newsroom: https://www.dos.ny.gov/about/newsroom.htm		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:enterpri se_is_primary_req		true		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:is_new _pri_contact		false		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:primary _contact_name		Mercedes Padilla (Mercedes.Padilla@d... @dos.ny.gov)		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:short_d escription		Take down Advisory New York State Public Campaign Financing Commission Announce		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:website _agency_name_ref		NYS Department of State		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:website _comments_txt		Link to be down is https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:website _completion_date		2019-09-09		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...)

Label	Old	New	Type	Update number	Update time	User name
VARIABLE:website_url_txt		https://www.dos.ny.gov/about/newsroom.htm		0	2019-09-09 15:48:55	Mercedes Padilla (Mercedes.Padilla@d...
Approval	Not Yet Requested	No Approval Needed	Audit	1	2019-09-09 15:49:06	System
Assignment group		L2 PLAT WEBNY SUPPORT	Audit	1	2019-09-09 15:49:06	System
Stage	Request Approval	Review	Audit	1	2019-09-09 15:49:06	System
State	Open	Under Review	Audit	1	2019-09-09 15:49:06	System
Due date	2019-09-22 15:48:55	2019-09-26 15:49:05	Audit	2	2019-09-09 15:49:06	System
Assigned to		Momodou Jobe	Audit	3	2019-09-09 15:54:06	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Assignment group	L2 PLAT WEBNY SUPPORT	L2 PLAT WEBNY SUPPORT 2	Audit	3	2019-09-09 15:54:06	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Reassignment count	0	1	Audit	3	2019-09-09 15:54:06	Cherlyn Delsignore-Dyer (Cherlyn.Del...
Assigned to	Momodou Jobe	Michael Green	Audit	4	2019-09-10 08:30:15	Michael Green

Requested Item Details

Label	Old	New	Type	Update number	Update time	User name
Additional comments (Customer visible)		reply from: Mercedes.Padilla@ dos.ny.gov	Audit	5	2019-09-10 09:14:15	Mercedes Padilla (Mercedes.Padilla @d...

From: IT Service
Desk
<nysism2@service
-now.com>
Sent: Monday,
September 09,
2019 3:50 PM
To: Padilla,
Mercedes (DOS)
<Mercedes.Padilla
@dos.ny.gov>
Subject: Request
RITM3227457 has
been submitted

Mercedes Padilla
(Mercedes.Padilla
@dos.ny.gov<mailt
o:Mercedes.Padilla
@dos.ny.gov>),

Your request for
the following item
has been received:
RITM3227457:
Change or Edit a
Website
Submit a request to
change or edit an
existing website
Request Details:
Take down
Advisory New York
State Public
Campaign
Financing
Commission
Announce
Take down
advisory : New
York State Public
Campaign
Financing
Commission
Announces Public
Hearings
(<https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html>) from
DOS Newsroom:
<https://www.dos.ny.gov/about/newsroom.htm>

We are targeting
completion of this
request by 2019-
09-26 15:49:05
EDT.

To check the status
of RITM3227457,
click
here.<https://nysism2.service-now.com/nav_to.do?uri=sc_req_item.do?sys_id=50bc6caddb3b3f0c09f17dc8>

Label	Old	New	Type	Update number	Update time	User name
		8c961921>				
		Regards,				
		New York State Office of Information Technology Services				
		Ref:MSG52921593				
Assigned to	Michael Green	Donald.F. Martin	Audit	6	2019-09-10 09:35:08	Donald.F. Martin
Stage	Review	Execution	Audit	7	2019-09-10 09:41:14	Donald.F. Martin
State	Under Review	Work in Progress	Audit	7	2019-09-10 09:41:14	Donald.F. Martin
Additional comments (Customer visible)		The meetings have been removed from all platforms https://www.dos.ny.gov/about/newsroom.html	Audit	8	2019-09-10 10:27:04	Donald.F. Martin
Stage	Execution	Closure	Audit	9	2019-09-10 10:27:18	Donald.F. Martin
State	Work in Progress	Pending Closure	Audit	9	2019-09-10 10:27:18	Donald.F. Martin
Expected Close Date		2019-09-17 10:27:18	Audit	9	2019-09-10 10:27:18	Donald.F. Martin
Fulfilled		2019-09-10 10:27:18	Audit	9	2019-09-10 10:27:18	Donald.F. Martin

Label	Old	New	Type	Update number	Update time	User name
Additional comments (Customer visible)		reply from: Mercedes.Padilla@ dos.ny.gov From: IT Service Desk <nysitsm2@service- now.com> Sent: Tuesday, September 10, 2019 10:28 AM To: Padilla, Mercedes (DOS) <Mercedes.Padilla @dos.ny.gov> Subject: Request RITM3227457 has been completed. Mercedes Padilla (Mercedes.Padilla @dos.ny.gov<mailt o:Mercedes.Padilla @dos.ny.gov>) , Your request for the following item(s) has been completed: RITM3227457: Change or Edit a Website Submit a request to change or edit an existing website Request Details: Take down Advisory New York State Public Campaign Financing Commission Announce Take down advisory : New York State Public Campaign Financing Commission Announces Public Hearings (https://www.dos.ny.gov/press/2019/Campaign-Hearings-8-19.html) from DOS Newsroom: https://www.dos.ny.gov/about/newsroom.htm If your request has been completed to your satisfaction, please use this link to close the request.<mailto:nys itsm2@service- now.com?subject= Re%3ARITM32274 57%20-% 20please%20clos e&body=%0A%0A Ref%3AMSG52952 026%20>	Audit	10	2019-09-10 10:32:34	Mercedes Padilla (Mercedes.Padilla @d...

Label	Old	New	Type	Update number	Update time	User name
		If your request was not properly completed, please use this link to provide additional information to which we will use to review your request. <mailto:nysitms2@service-now.com?subject=Re%3ARITM3227457%20-%20please%20reopen&body=%0A%0ARef%3AMSG52952026%20> **Please note: if you do not respond within 7 business days this request will be automatically closed. Regards, New York State Office of Information Technology Services Ref:MSG52952026				
Active	true	false	Audit	11	2019-09-17 14:48:57	System
Business duration		1 Day 23 Hours	Audit	11	2019-09-17 14:48:57	System
Duration		7 Days 23 Hours	Audit	11	2019-09-17 14:48:57	System
Closed		2019-09-17 14:48:57	Audit	11	2019-09-17 14:48:57	System
State	Pending Closure	Closed Complete	Audit	11	2019-09-17 14:48:57	System

Report Title: Requested Item Details
Run Date and Time:
Run by:
Table name: sc_req_item

Requested Item			
Short description:			
Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit			
Number:	RITM3204264	State:	Closed Complete
Item:	Change or Edit a Website	Pending Code:	Pending Customer
Request Requested for:	Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)	Stage:	Closure
Request Requested for not found:	false	Priority:	3 - Moderate
Request Requested for name:		Cancellation Reason:	
Request Requested for id:		Opened by:	Mercedes Padilla (Mercedes.Padilla@dos.ny.gov)
Request Requested for email:		Approval:	No Approval Needed
Request Contact Number:		Opened:	2019-08-21 16:12:31
Due date:	2019-09-09 16:12:41	Location:	99 Washington Ave - 1 Commerce Plz, Albany, NY 12210, Bldg Twin Towers - 9G5
Configuration item:		Assignment group:	L2 PLAT WEBNY SUPPORT 2
Request Requested for date:		Assigned to:	Donald F. Martin
Request:	REQ1248394	Watch list:	
Parent:		Work notes list:	
Change Request:		Change Required:	
Escalation Code:		Fulfilled:	2019-08-22 11:12:03
Agency:	NYS Department of State		

Description:

Post Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS" on DOS Newsroom;
<https://www.dos.ny.gov/about/newsroom.html>

Variables

Activities

Additional comments (Customer visible):

2019-08-22 11:17:43 - Mercedes Padilla (Mercedes.Padilla@dos.ny.gov) (Additional comments (Customer visible))
reply from: Mercedes.Padilla@dos.ny.gov

Thank you.

From: IT Service Desk <nysitsm2@service-now.com>
Sent: Thursday, August 22, 2019 11:12 AM
To: Padilla, Mercedes (DOS) <Mercedes.Padilla@dos.ny.gov>
Subject: Request RITM3204264 has been completed.

Mercedes Padilla (Mercedes.Padilla@dos.ny.gov<mailto:Mercedes.Padilla@dos.ny.gov>),

Your request for the following item(s) has been completed:

RITM3204264: Change or Edit a Website
Submit a request to change or edit an existing website
Request Details:

Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit
Post Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS" on DOS Newsroom;

<https://www.dos.ny.gov/about/newsroom.html>

If your request has been completed to your satisfaction, please use this link to close the request. <<mailto:nysitsm2@service-now.com?subject=Re%3ARITM3204264%20-%20please%20close&body=%0A%0ARef%3AMSG52245513%20>>

If your request was not properly completed, please use this link to provide additional information to which we will use to review your request. <<mailto:nysitsm2@service-now.com?subject=Re%3ARITM3204264%20-%20please%20reopen&body=%0A%0ARef%3AMSG52245513%20>>

**Please note: if you do not respond within 7 business days this request will be automatically closed.

Regards,

New York State | Office of Information Technology Services

Ref:MSG52245513

2019-08-22 11:11:45 - Donald.F. Martin
This has been posted on Prod

Additional comments (Customer visible)

<https://www.dos.ny.gov/about/newsroom.html>

2019-08-22 09:50:54 - Mercedes Padilla (Mercedes.Padilla@dos.ny.gov) (Additional comments (Customer visible))
reply from: Mercedes.Padilla@dos.ny.gov

From: IT Service Desk <nysitsm2@service-now.com>
Sent: Thursday, August 22, 2019 9:18 AM
To: Padilla, Mercedes (DOS) <Mercedes.Padilla@dos.ny.gov>
Subject: Additional information has been entered on Request RITM3204264

Mercedes Padilla (Mercedes.Padilla@dos.ny.gov<<mailto:Mercedes.Padilla@dos.ny.gov>>),

NYS ITSM System: RITM3204264<https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do%3Fsys_id=34eb3a1bdb537340c2ecfd741d96195a%26sysparm_stack=sc_req_item_list.do%3Fsysparm_query=active=true>

Additional information has been entered on your request for the following item:

RITM3204264: Change or Edit a Website

Submit a request to change or edit an existing website

Request Details:

Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit

Post Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS" on DOS Newsroom;

<https://www.dos.ny.gov/about/newsroom.html>

2019-08-22 09:17:26 EDT - Donald.F. Martin (Donald.F.Martin@its.ny.gov<<mailto:Donald.F.Martin@its.ny.gov>>) Additional comments (Customer visible)
This has been posted on Dev
Please review and let me know of any issues.

<http://wwwdev.dos.state.ny.us/about/newsroom.html>

To check the status of RITM3204264, click here. <https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do?sys_id=34eb3a1bdb537340c2ecfd741d96195a>

Regards,

New York State | Office of Information Technology Services

Ref:MSG52232401

2019-08-22 09:17:26 - Donald.F. Martin
This has been posted on Dev
Please review and let me know of any issues.

) (Additional comments (Customer visible))

<http://wwwdev.dos.state.ny.us/about/newsroom.html>

Work notes:

Related Records

Requested from incident:

Requested from problem:

Requested from change:

Requested from service request:

Project Reference:

Related ITSM 1.0 Project:

Related List Title: Catalog Task List
Table name: sc_task
Query Condition: Parent = RITM3204264
Sort Order: Number in descending order

2 Catalog Tasks

▼ Number	Assignment group	Assigned to	Short description	Actual start	Actual end	Order
CTSK1279488	L2 PLAT WEBNY SUPPORT 2	Donald.F. Martin	Execution: Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit	2019-08-22 08:38:20	2019-08-22 11:12:02	
CTSK1279222	L2 PLAT WEBNY SUPPORT 2	Donald.F. Martin	Review: Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit	2019-08-21 16:12:42	2019-08-22 08:38:19	

Related List Title: Task SLA List
Table name: task_sla
Query Condition: Task = RITM3204264
Sort Order: None

1 Task SLAs

Task	SLA definition	Stage	Start time	Breach time	Actual elapsed time	Actual elapsed percentage	Actual time left	Business elapsed time	Business elapsed percentage	Business time left
RITM3204264	Request Item - Default SLA	Completed	2019-08-21 16:12:41	2019-09-09 16:12:41	18 Hours 59 Minutes	4.16	18 Days 5 Hours	18 Hours 59 Minutes	6.09	12 Days 5 Hours

Related List Title: Approval List
Table name: sysapproval_approver
Query Condition: Approving = b0eb3a1bdb537340c2ecfd741d96195a .or. Approval for = REQ1248394
Sort Order: in ascending order

None

Related List Title: Call List
Table name: new_call
Query Condition: Transferred to = RITM3204264 .or. Related record = RITM3204264 .or. Transferred to = REQ1248394 .or. Related record = REQ1248394
Sort Order: in ascending order

None

Related List Title: History List
Table name: sys_history_line
Query Condition: Set = Requested Item: RITM3204264 AND Field NOT IN context,delivery_plan,delivery_task,u_program
Sort Order: None

72 History

Label	Old	New	Type	Update number	Update time	User name
Active		true		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Approval		Not Yet Requested		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Backordered		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Billable		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Item		Change or Edit a Website		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Contact type		Self-service		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Description		Post Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS" on DOS Newsroom; https://www.dos.ny.gov/about/newsroom.html		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Due date		2019-09-03 16:12:31		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Escalation		Normal		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Knowledge		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)

Requested Item Details

Label	Old	New	Type	Update number	Update time	User name
Location		99 Washington Ave - 1 Commerce Plz, Albany, NY 12210, Bldg Twin Towers - 9G5		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Made SLA		true		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Number		RITM3204264		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Opened		2019-08-21 16:12:31		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Opened by		Mercedes Padilla (Mercedes.Padilla @dos.ny.gov)		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Price		\$0.00		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Priority		3 - Moderate		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Quantity		1		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Reassignment count		0		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Recurring Price		\$0.00		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Request		REQ1248394		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Short description		Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Stage		Waiting for Approval		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
State		Open		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Task type		Requested Item		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Domain		global		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Upon approval		Proceed to Next Task		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...
Upon reject		Cancel all future Tasks		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla @d...

Label	Old	New	Type	Update number	Update time	User name
Agency		NYS Department of State		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
CI Not Found		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Cluster		Enterprise Business Solutions Cluster		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Attachments		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Pending Code		Pending Customer		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Portal Submission		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Mark Private		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Program Not Found		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Reopen count		0		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:che_dom_name		dos.ny.gov		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:description		Post Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS" on DOS Newsroom; https://www.dos.ny.gov/about/newsroom.html		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:enterprise_is_primary_req		true		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:is_new_pri_contact		false		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:primary_contact_name		Mercedes Padilla (Mercedes.Padilla@d...)		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:short_description		Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:website_agency_name_ref		NYS Department of State		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)

Label	Old	New	Type	Update number	Update time	User name
VARIABLE:website_comments_txt		Attached is Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS"		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:website_completion_date		2019-08-21		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
VARIABLE:website_url_txt		https://www.dos.ny.gov/about/newsroom.html		0	2019-08-21 16:12:31	Mercedes Padilla (Mercedes.Padilla@d...)
Approval	Not Yet Requested	No Approval Needed	Audit	1	2019-08-21 16:12:42	System
Assignment group		L2 PLAT WEBNY SUPPORT	Audit	1	2019-08-21 16:12:42	System
Due date	2019-09-03 16:12:31	2019-09-09 16:12:41	Audit	2	2019-08-21 16:12:42	System
Stage	Request Approval	Review	Audit	1	2019-08-21 16:12:42	System
State	Open	Under Review	Audit	1	2019-08-21 16:12:42	System
Assigned to		Benjamin Greenberg	Audit	3	2019-08-22 07:20:56	Keith Dyer (Keith.Dyer@its.ny.gov)
Assignment group	L2 PLAT WEBNY SUPPORT	L2 PLAT WEBNY SUPPORT 2	Audit	3	2019-08-22 07:20:56	Keith Dyer (Keith.Dyer@its.ny.gov)
Reassignment count	0	1	Audit	3	2019-08-22 07:20:56	Keith Dyer (Keith.Dyer@its.ny.gov)
Assigned to	Benjamin Greenberg (Benjamin.Greenberg@its.ny.gov)	Donald.F. Martin	Audit	4	2019-08-22 08:08:06	Crystal Ziel (Crystal.Ziel@its.ny.gov)
Stage	Review	Execution	Audit	5	2019-08-22 08:38:20	Donald.F. Martin (Donald.F.Martin@i...)
State	Under Review	Work in Progress	Audit	5	2019-08-22 08:38:20	Donald.F. Martin (Donald.F.Martin@i...)
Additional comments (Customer visible)		This has been posted on Dev Please review and let me know of any issues. http://wwwdev.dos.state.ny.us/about/newsroom.html	Audit	6	2019-08-22 09:17:26	Donald.F. Martin (Donald.F.Martin@i...)
State	Work in Progress	Awaiting User Test Approval	Audit	7	2019-08-22 09:17:55	Donald.F. Martin (Donald.F.Martin@i...)

Requested Item Details

Label	Old	New	Type	Update number	Update time	User name
Additional comments (Customer visible)		reply from: Mercedes.Padilla@ dos.ny.gov	Audit	8	2019-08-22 09:50:54	Mercedes Padilla (Mercedes.Padilla @d...

From: IT Service
Desk
<nysitsm2@service
-now.com>
Sent: Thursday,
August 22, 2019
9:18 AM
To: Padilla,
Mercedes (DOS)
<Mercedes.Padilla
@dos.ny.gov>
Subject: Additional
information has
been entered on
Request
RITM3204264

Mercedes Padilla
(Mercedes.Padilla
@dos.ny.gov<mailt
o:Mercedes.Padilla
@dos.ny.gov>),

NYS ITSM System:
RITM3204264<http
s://nysitsm2.service

-
now.com/nav_to.do
?uri=sc_req_item.d
o%3Fsys_id=34eb3
a1bdb537340c2ecf
d741d96195a%26s
ysparm_stack=sc_r
eq_item_list.do%3F
sysparm_query=act
ive=true>

Additional
information has
been entered on
your request for the
following item:
RITM3204264:
Change or Edit a
Website
Submit a request to
change or edit an
existing website
Request Details:
Post advisory NEW
YORK STATE
PUBLIC
CAMPAIGN
FINANCING
COMMISSION on
DOS websit
Post Advisory
"NEW YORK
STATE PUBLIC
CAMPAIGN
FINANCING
COMMISSION
ANNOUNCES
PUBLIC
HEARINGS" on
DOS Newsroom;
<https://www.dos.ny.gov/about/newsroom.html>

Label	Old	New	Type	Update number	Update time	User name
		2019-08-22 09:17:26 EDT - Donald.F. Martin Additional comments (Customer visible) This has been posted on Dev Please review and let me know of any issues. http://wwwdev.dos.state.ny.us/about/newsroom.html To check the status of RITM3204264, click here.<https://nysitsm2.service-now.com/nav_to.do?uri=sc_req_item.do?sys_id=34eb3a1bdb537340c2ecfd741d96195a> Regards, New York State Office of Information Technology Services Ref:MSG52232401				
Additional comments (Customer visible)		This has been posted on Prod https://www.dos.ny.gov/about/newsroom.html	Audit	9	2019-08-22 11:11:45	Donald.F. Martin
Stage	Execution	Closure	Audit	10	2019-08-22 11:12:03	Donald.F. Martin
State	Awaiting User Test Approval	Pending Closure	Audit	10	2019-08-22 11:12:03	Donald.F. Martin
Expected Close Date		2019-08-29 11:12:03	Audit	10	2019-08-22 11:12:03	Donald.F. Martin
Fulfilled		2019-08-22 11:12:03	Audit	10	2019-08-22 11:12:03	Donald.F. Martin

Label	Old	New	Type	Update number	Update time	User name
Additional comments (Customer visible)		reply from: Mercedes.Padilla@ dos.ny.gov From: IT Service Desk <nysitsm2@service- now.com> Sent: Thursday, August 22, 2019 11:12 AM To: Padilla, Mercedes (DOS) <Mercedes.Padilla @dos.ny.gov> Subject: Request RITM3204264 has been completed. Mercedes Padilla (Mercedes.Padilla @dos.ny.gov<mailt o:Mercedes.Padilla @dos.ny.gov>) , Your request for the following item(s) has been completed: RITM3204264: Change or Edit a Website Submit a request to change or edit an existing website Request Details: Post advisory NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION on DOS websit Post Advisory "NEW YORK STATE PUBLIC CAMPAIGN FINANCING COMMISSION ANNOUNCES PUBLIC HEARINGS" on DOS Newsroom; https://www.dos.ny.gov/about/newsroom.html If your request has been completed to your satisfaction, please use this link to close the request.<mailto:nys itsm2@service- now.com?subject= Re%3ARITM32042 64%20- %20please%20clos e&body=%0A%0A Ref%3AMSG52245 513%20> If your request was not properly	Audit	11	2019-08-22 11:17:43	Mercedes Padilla (Mercedes.Padilla @d...

Label	Old	New	Type	Update number	Update time	User name
		completed, please use this link to provide additional information to which we will use to review your request.<mailto:nysitism2@service-now.com?subject=Re%3ARITM3204264%20-%20please%20reopen&body=%0A%0ARef%3AMSG52245513%20> **Please note: if you do not respond within 7 business days this request will be automatically closed. Regards, New York State Office of Information Technology Services Ref:MSG52245513				
Active	true	false	Audit	12	2019-08-29 15:48:43	System
Business duration		1 Day 23 Hours 36 Minutes	Audit	12	2019-08-29 15:48:43	System
Duration		7 Days 23 Hours 36 Minutes	Audit	12	2019-08-29 15:48:43	System
Closed		2019-08-29 15:48:43	Audit	12	2019-08-29 15:48:43	System
State	Pending Closure	Closed Complete	Audit	12	2019-08-29 15:48:43	System