

From: ethics.sm.records <records@ethics.ny.gov>
Sent: Friday, November 22, 2024 9:53 AM
To: Center for Judicial Accountability, Inc. (CJA)

Subject: **FW: FOIL Request: JCOPE's "internal procedures for intake and review of all tips and complaints" & its "case management system" -- & COELIG's revisions and updates thereto**

Ms. Sassower,

The Commission has received your November 15, 2024 request seeking:

- (1) a copy of JCOPE's referred-to "adopted internal procedures for intake and review of all tips and complaints" – and any subsequently adopted revisions/updates to same by JCOPE and/or COELIG;
- (2) a copy of specifications/procedures/protocols pertaining to JCOPE's referred-to "effective electronic case management system" – and any subsequently adopted revisions/updates to same by JCOPE and/or COELIG.

The Commission expects to respond to your request on or before December 23, 2024.

Sincerely,

Records Access Officer

From: Center for Judicial Accountability, Inc. (CJA) <elena@judgewatch.org>
Sent: Friday, November 15, 2024 4:19 PM
To: ethics.sm.records <records@ethics.ny.gov>
Cc: ayer@albanylaw.edu; m@michaelcardozo.com; sjames@barketepstein.com; ngroenwegen@gmail.com; dolly@caramanlaw.com; claudialedwards2@gmail.com

Subject: FOIL Request: JCOPE's "internal procedures for intake and review of all tips and complaints" & its "case management system" -- & COELIG's revisions and updates thereto

TO: Commission on Ethics and Lobbying in Government

ATT: FOIL Records Access Officer Emily DeSantis

In its [2012 "First Year Report"](#), JCOPE stated (at p. 13)

"...the Investigations Division also adopted internal procedures for intake and review of all tips and complaints and is in the process of creating a new case management system."

In JCOPE's [2012 Annual Report](#) – its first – released March 28, 2013, it comparably stated (at p. 46)

“...the Investigations Division also established internal procedures for intake and review of all tips and complaints and is in the process of creating a new case management system.”

In its [February 2015 “Third-Year Report”](#), JCOPE stated (at p. 37)

“Over the past three years, JCOPE has established internal procedures for intake and review of all tips and complaints and worked closely with the State Office of Information Technology Services to create an effective electronic case management system.”

Pursuant to FOIL, this is to request:

- (1) a copy of JCOPE's referred-to “adopted internal procedures for intake and review of all tips and complaints” – and any subsequently adopted revisions/updates to same by JCOPE and/or COELIG;
- (2) a copy of specifications/procedures/protocols pertaining to JCOPE's referred-to “effective electronic case management system” – and any subsequently adopted revisions/updates to same by JCOPE and/or COELIG.

Thank you.

Elena Sassower, Director
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